



SECTION: OPERATIONS
 TITLE: TRANSPORTATION - VIDEO/AUDIO RECORDING
 ADOPTED:
 REVISED:

810.2. TRANSPORTATION - VIDEO/AUDIO RECORDING	
1. Purpose	The use of video and audio recording equipment supports efforts to maintain discipline and to ensure the safety and security of all students, staff, contractors and others being transported on district-owned, operated, or contracted school buses or school vehicles.
2. Definitions 75 Pa. C.S.A. Sec. 102	School bus means a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of preprimary, primary or secondary school students to or from public, private or parochial schools or events related to such schools or school-related activities.
75 Pa. C.S.A. Sec. 102	School vehicle means a motor vehicle, except a motorcycle, designed for carrying no more than ten (10) passengers, including the driver, and used for the transportation of preprimary, primary or secondary school students while registered by or under contract to the school district. The term includes vehicles having chartered, group and party rights under the Pennsylvania Public Utility Commission and used for the transportation of school children.
3. Authority 18 Pa. C.S.A. Sec. 5704	The Board authorizes the use of video and audio recording on school buses and school vehicles.
18 Pa. C.S.A. Sec. 5704	The Board prohibits the use of audio recording on any school bus or school vehicle that is not being used for a school-related purpose.
4. Delegation of Responsibility 18 Pa. C.S.A. Sec. 5704	The Board directs the Superintendent or designee to ensure that: <ol style="list-style-type: none"> 1. Each school bus and school vehicle that is equipped with video and audio recording equipment contains a clearly posted notice informing drivers and passengers of the potential for video and audio recording.

Commented [A1]: Policy 810.2. Transportation – Video/Audio Recording

Recently enacted Act 9 of 2014 amends the state Wiretap and Electronic Surveillance Act to permit audio recording on school buses and school vehicles. Audio recording on school buses and vehicles may be used only if: 1.) The school board has adopted a policy authorizing audio recording on school buses and vehicles for disciplinary or security purposes; 2.) The school board annually notifies students and parents/guardians of the policy by letter mailed to the student's home address; and 3.) The school board posts a clearly visible notice on each school bus or vehicle that passengers may be audio recorded. Audio recording is prohibited under the Act if the school bus or school vehicle is utilized for purposes that are not school-related.

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<p>18 Pa. C.S.A. Sec. 5704</p> <p>5. Guidelines Pol. 113.4, 216</p>	<p>2. Parents/Guardians and students are annually informed, by letter mailed to the students' home addresses, of the policy authorizing video and audio recording on school buses and school vehicles.</p> <p>The district shall comply with the provisions of federal and state law and regulations regarding student record requirements as applicable to the district's use and disclosure of recordings. Recordings considered part of a student's educational record shall be maintained in accordance with established student record procedures governing access, review and disclosure of student records.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510</p> <p>Wiretap and Electronic Surveillance Act – 18. Pa. C.S.A. Sec. 5704</p> <p>Vehicle Code – 75 Pa. C.S.A. Sec. 102</p> <p>Board Policy – 113.4, 216, 218, 805.1, 810</p> <p>PSBA New 2/14</p>
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